

## Code of Conduct

The Code of Conduct confirms the rights of all Vancouver Island School of Art community members and provides a guideline on the behavior that is expected from everyone in order to contribute to a safe and respectful learning and working environment. The code of conduct applies to anyone on school property, or where any school activities are taking place. The Code of Conduct is expected to be followed in addition to all other student and administrative policies. Breach of these policies or the Code of Conduct may result in disciplinary action up to and including termination, suspension or expulsion from the school.

1. Treat all members of the School Community with respect and courtesy, keeping in agreement with the Respectful and Fair Treatment of Students policy. This includes but is not limited to:
  - Refraining from any acts of bullying, harassment or intimidation
  - Acting against any person who intervenes, prevents or reports a violation of this policy or any other safety concern
2. Respect all school property and services or property belonging to any member of the Vancouver Island School of Art Community. This includes but is not limited to:
  - Refraining from intentional damage of student or school property, theft or possession of stolen property
  - Cleaning up and disposing of garbage and art materials appropriately in accordance to school procedure
3. Contribute to a productive learning environment and refrain from any disorderly and/or disruptive behavior that interferes with the learning of other students or the normal operations of the school.  
This includes but is not limited to:
  - Limiting the use of electronic devices during classes and/or workshops and ensuring any use of these devices are not distracting to others
  - Limiting personal conversations during classes to appropriate times only and at an appropriate a volume
  - Attending class in a coherent and rational state that is conducive to leaning and free from the effects of drugs or alcohol
  - Refraining from the eating of meals during class
4. Contribute to the safety and wellbeing of all community members This includes but is not limited to:
  - Contributing to a scent-free environment
  - Knowing and following the Health and Safety Policy