

Dismissal

The Vancouver Island School of Art (VISA) expects all members of our community to conduct themselves with respect for the rights of others. A student may be suspended or dismissed should he or she violate the Code of Conduct below.

Code of Conduct (as pertains to Dismissal)

While on VISA's premises or in the course of activities or events hosted by VISA students:

- must comply with all applicable VISA policies, including the Attendance or Academic Conduct Policy;
- must treat all students and staff with respect and must not engage in physically, aggressive, threatening, harassing, discriminatory or otherwise offensive behaviour;
- must not steal, misuse, destroy or deface VISA property;
- must not consume, possess or distribute alcohol or controlled or restricted substances;
- must not contravene any provision of the Canadian Criminal Code or any other federal, provincial, or municipal statute or regulation.

Students who violate the Code of Conduct will be subject to the procedures and discipline outlined below, which may include immediate dismissal from the institution.

Procedure:

1. All concerns relating to student misconduct shall be directed to the Executive Director. Concerns may be brought by staff, students or the public.
2. The Executive Director will arrange to meet with the student to discuss the concern(s) within 5 school days of receiving the complaint. If the alleged conduct is of such a serious nature that an immediate dismissal may be warranted, the Executive Director will meet with the student as soon as is reasonably possible.

Every reasonable effort will be made to resolve student conduct concerns at the instructional and administrative level, in the form of a one-on-one discussion or a group meeting with student and individuals involved.

When, in the judgment of a faculty member or the Executive Director, a student's behavior constitutes conduct of a nature that warrants dismissal and cannot be resolved as above, the Executive Director shall notify the student in writing and instruct the student to cease attendance in courses and/or workshops.